

Al-Ihsaan Academy's Admissions Policy

- **Age Requirement:** The minimum age for children applying to join the Madrasah's Foundational Class is to be 5 years old by 31st October of the new academic year.
- **Application Window:** The admissions window for the foundational Class (September Year 1) opens in the preceding October and remains open until 31st October. Applications submitted outside this window will not be considered.
- **Application Submission Method:** The application request must be sent via text message, to the above number, with the necessary details during the admissions window (October). Insha Allah by the end of January we will inform you whether we can accommodate your child at the Madrasah. Applications submitted through any method other than text message will not be processed.
- The applying child will only be offered a place if there is an available and suitable space within the Madrasah.
- If a space is available, you will be contacted via text or phone to arrange a pre-entry test to ensure that your child's level of education is in accordance with their allocated class.
- **Enrolment Meeting:** Should your child pass the pre-entry test, parents will be invited to an enrolment meeting where the admissions officer will explain the Madrasah's rules and and the admission form will be filled out.

Oversubscription criteria

In the event of more applicants than available spaces, preference will be granted in accordance to the following order:

1. Children of staff
2. Children with siblings currently attending the Madrasah*
**For Foundational Class, kindly see below order:*
 - a) Sibling applicant entering into year 1
 - b) Non-sibling applicant entering into year 1
 - c) Sibling applicant entering into Reception
3. Travel distance from home to the Madrasah
4. The age of the child (older child will be given preference)
5. The date the application was made

IMPORTANT NOTE: Our waiting lists **reset at the end of July** each year. If you are still interested in enrolling your child after this period then you will have to resend your details on or after the 1st of August each year.