

Al-Ihsaan Academy's Admissions Policy

- The minimum age for children applying to join the Madrasah is to be 5 years old by September of the new academic year. This corresponds with Year 1 in schools. For example, if your child is in reception class at school in October 2021, you may apply for a place within the admissions window to join the Madrasah in September 2022.
- The **admissions window** for the foundational Class (September Year 1) will open in the preceding October and **will last up to the 31st of October** of that year. Any application requests outside of the window will not be processed.
- The application request should be sent via text message with the relevant details in the admissions window (October). Insha Allah by the end of January we will inform you whether we can accommodate your child at the Madrasah.
- Any application requests received in any other medium than text message will not be processed.
- The applying child will only be offered a place if there is an available and suitable space within the Madrasah.
- Upon availability of a place, you will receive a text message/phone call from the Madrasah to arrange a pre-entry test to ensure that your child's level of education is in accordance with their allocated class.
- If the result of the pre-entry test is successful, then the parents will be invited for an enrolment meeting. The admissions officer will talk you through the rules of the Madrasah and the admission form will also be filled out.

Oversubscription criteria

If there are more applicants for a limited number of spaces, preference will be given in accordance to the following order:

1. Children of staff
2. Children with siblings currently attending the Madrasah
3. Travel distance from home to the Madrasah
4. The age of the child (older child will be given preference)
5. The date the application was made

IMPORTANT NOTE: Our waiting lists **reset at the end of July** each year. If you are still interested in enrolling your child after this period then you will have to resend your details on or after the 1st of August each year.